

HEREFORDSHIRE COUNCIL – CHILDREN’S SERVICES DIRECTORATE

APPLICATION FOR A PLACE AT A HIGH SCHOOL FOR SEPTEMBER 2006

Please read notes overleaf of this form and information for parent’s booklet before completing and returning this form. Please ensure that you answer all questions and sign the declaration on page 2

(Applications to be returned to your child’s primary school no later than 28th October 2005)

If your child attends an Out-of-County/Independent School, Please return the form to Children Services Directorate PO Box 185 Blackfriars Street Hereford HR4 9ZR no later than 28th October 2005

PART A - ABOUT YOUR CHILD

Child’s Surname First Name.....Other Name.....

Gender: M F DOB..... Age.....

Childs Home Address (see notes 4 and 5 overleaf).....

.....Post Code.....

Home Tel. No..... Work Tel.No..... Mobile No.....

Has your child any Special Education Needs involving either Banded Funding or formal Statementing under the Education Act 1996, and did he/she require an assessment by an outside professional? Yes/No (please delete as appropriate)

Is your child (or has your child ever been) in care/looked after by Herefordshire Council or any other local authority? Yes/No (please delete as appropriate)

If yes, what is the name of the Social Worker.....

PART B – YOUR CHOSEN SCHOOL (S)

TO INCLUDE ANY VOLUNTARY AIDED AND OUT-OF-COUNTY SCHOOLS (SEE NOTES 2 AND 3 OVERLEAF)

If you are applying for a place at The Bishop of Hereford’s Bluecoat School or St Mary’s RC High School, it will be necessary for you to complete an additional application form which will request more information about your religious commitment. These forms can be obtained by contacting the school direct and should be completed **in addition** to this form. These forms should be attached to and returned with the SA1.

Even if you wish your child to attend the local school based on your child’s home address, you must complete and return this form to ensure that consideration is given for a place for your child. It is advisable to include the local school one of your 3 preferences (see point 11 in enclosed leaflet), as you would have low priority for that school if your first 3 preferences are for other schools and these cannot be met.

TRANSPORT: Note that your local school is the only school for which free transport is provided, if you live more than 3 miles from the school (see Note 4). However, the Council will provide transport to pupils who gain a Church place at Bishop of Hereford Bluecoat School or St Mary’s R.C. High School, but only if you live more than 3 miles from the school. A parental contribution towards the cost of transport will be payable.

Please show in order, your preference(s) for 3 schools

1	
2	
3	

Reasons for your preferences:

If you wish to do so, you may give your reasons for your choice of school(s) see note (5d) overleaf

.....
.....

SIBLINGS -

Please give full name and date of birth of any brothers and sisters who, in September 2006, will still be attending a school for which you are now applying (see note 5a)

Name of Pupil(s)

School currently attending

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If you are not applying for a place on social, medical or compassionate grounds or for a place at The Bishop of Hereford's Bluecoat School or St Mary's RC High School, please go straight to Part E – the declaration.

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PART C – APPLYING FOR A PLACE ON SOCIAL, MEDICAL OR COMPASSIONATE GROUNDS

Complete this section **ONLY** if you are applying for a place on medical, social or compassionate grounds.

Do you have any medical, social or compassionate reasons to support any of your preference(s)? YES/NO (please delete as appropriate)

(Note: A request for a placement on medical, social or compassionate grounds **will not be considered** unless you attach supporting information, preferably from an independent source – see Section 6.1 of Information for Parents Booklet).

Please give details of information you have attached

..... No. of pages attached

Please indicate to which high school(s) this supporting information relates to

PART D– APPLYING FOR A PLACE AT THE BISHOP OF HEREFORD BLUECOAT SCHOOL / ST MARYS RC HIGH

Complete this section **ONLY** if you are applying for a place at The Bishops of Hereford's Bluecoat School or St Mary's RC High School. You will also need to contact the school direct to ask what additional information (if any) they require about your Christian commitment. It may even be necessary to complete one of their own church application forms **in addition** to this SA1form.

Are you applying for any or both of the VA schools named above? YES/NO (please delete as appropriate)

If yes, please state the name of the school(s).....
(this must be one or both of the school(s) stated overleaf)

Please give details of any additional forms/supporting evidence you have attached

..... No. of pages attached

Please indicate to which school(s) this supporting information relates to.....

PART E – THE DECLARATION

I confirm that the information given in this form is correct and that I have received the **Information for Parents Booklet** and have read the conditions stated overleaf. I understand that a place may be lawfully withdrawn if it is proved to have been offered on the basis of a fraudulent or misleading application.

Signed: Parent/Guardian Title: Mr/Mrs/Miss/Ms Date:.....
(please delete as appropriate)

Please print your surname

IMPORTANT NOTES - To be read in conjunction with the "Information for Parents" booklet

NOTE 1 – CHANGE OF ADDRESS/WITHDRAWAL OF APPLICATION

You must immediately notify the Pupil Admissions Office of any change of home address prior to the date of admission as it might affect entitlement to a place at the school. It would also be very helpful if you could let the Pupil Admissions Office know if you are withdrawing your application following a change of address, or for any other reason.

Please note: The Council will take very seriously any fraudulent or intentionally misleading application which could result in a school place being withdrawn.

NOTE 2 – LIST OF HEREFORDSHIRE HIGH SCHOOLS

There are 14 High Schools in the County. They are: Queen Elizabeth High School, Bromyard; Aylestone High School, Hereford; Bishop of Hereford's Bluecoat School, Hereford; Haywood High School, Hereford; St. Mary's R.C. High School, Lugwardine; Whitecross High School, Hereford; Kingstone High School; Lady Hawkins' High School, Kington; The John Masefield High School, Ledbury; The Minster College, Leominster; Fairfield High School, Peterchurch; The John Kyrle High School, Ross-on-Wye; Weobley High School and Wigmore High School.

NOTE 3 – APPLYING FOR SCHOOLS OUTSIDE THE COUNTY

If you wish to apply for a High School outside the County, e.g. in Worcestershire, Shropshire, Gloucestershire, Monmouthshire or Powys you must name the school overleaf and its priority order, within your 3 preferences.

NOTE 4 – SCHOOL TRANSPORT

At the time an offer of a place at a high school is made (1st March 2006) included with the offer letter will be a Transport Application form (Blue "T Form") if you are either being offered a place at your local school (and live more than 3 miles from that school) or have been offered a place at The Bishop of Hereford's Bluecoat School or St Mary's RC High School on denominational grounds. Please complete this form and return to the Children's Services Directorate.

In the case of denominational transport parents will be asked to pay a contribution towards the cost of providing such transport subject to the following criteria:

1. Parents to pay contributions towards the cost of transport for the first two children attending any denominational school from any one family (at the same address) with any subsequent children having a denominational place entitled to free transport, so long as those other children remain in receipt of transport under this scheme.
2. Free transport for those children entitled to free school meals. (Entitlement can be checked by contacting the Free School Meals team on 01432 260921)
3. A contribution of 50% of the set contribution rate per term for those not entitled under 2 above but whose parent(s) are entitled to Housing or Council tax benefit.

For budgetary purposes the charge will be linked to the level of contribution paid by parents utilising the Vacant Seat Payments Scheme, which for the 2005/2006 school year is £100 per term.

If you do not receive a Transport Application form with the offer letter and wish to apply for a seat under the Vacant Seat Payment Scheme please either email a request for a form to schooltransport@herefordshire.gov.uk or ring 01432 260931/260928.

NOTE 5 – OTHER NOTES ABOUT ADMISSIONS

- (a) Admission of a child to a school does not guarantee admission of brothers and/or sisters.
- (b) The allocation of places will be undertaken solely by Herefordshire Council, including Voluntary Aided Schools, with an offer being made on 1 March 2006. In addition the Council may also allocate places in schools in other counties, with the agreement of that Local Education Authority.
- (c) Details of the Council's transport policy are given in the Information for Parents booklet.
- (d) Interviews are not part of the admissions process, except in the case of Church place applications to a voluntary aided school, where the sole purpose of the interview is to establish the denominational qualification of the parents. In no other circumstances should interviews be held before a place has been allocated, though it is sensible for parents to visit the school before deciding whether or not to apply.